

### FUND RAISING FOR DISTRICT ACTIVITIES

Approval of Projects. The CEO will establish an advisory committee to review all fund raising proposals and advise on the manner in which funds may be raised, how funds are accounted for and how the money raised may be expended.

Plans for fund raising shall be submitted in writing by those who propose to raise funds. The plan must define the purpose of the funds, describe the manner in which funds are to be raised, and suggest uses for the funds. The principal for each school, with the oversight of the Chief Financial Officer of the District, shall evaluate and recommend to the CEO or his/her designee(s) selected plans.

Information to Parents and Others. Guidelines shall be developed to assist individuals or groups in raising funds. These guidelines shall include the following stipulations:

1. Participation by students shall be voluntary;
2. Fund raising activities shall be conducted in such a manner and at such times as not to encroach upon instructional time or interfere with regularly scheduled school classes and activities;
3. Prizes or incentives for students who participate shall be modest;
4. Organizing or conducting fund-raising events shall not interfere with teachers', advisor's or administrators' instructional responsibilities;
5. Only a limited number of school-community fund-raising campaigns may be conducted for any school in a given school year in order to avoid becoming a burden or nuisance to the community and to be sensitive to direct competition with fund-raising efforts sponsored by recognized groups and organizations within the community;
6. Revenues raised by students may only be used for the direct benefit of students;
7. Parents shall be provided advance written notice of the type, purpose, and duration of the fund-raising activity. Written parental permission shall be required for student participation;
8. Students in Grades K-8 shall not engage in door to door solicitation unescorted by an adult unless permission is granted by the parent;

9. Fund raising shall not be conducted for the purpose of providing basic items required for providing instruction in the adopted curriculum; and
10. Fund raising activities shall be evaluated annually by teachers, advisors, administrators and students.

Placement of Funds. All funds collected shall be placed under the control and oversight of the District Chief Financial Officer. The funds shall be handled in accordance with the State Auditor's requirements.

[Adoption date: October 4, 2001]

#### LEGAL REFERENCES

ORC Chapter 135; 3313.20; 3313.51; 3313.53; 3313.811; 3315.062

#### CROSS REFERENCES

IGD, Cocurricular and Extracurricular Activities  
IGDG, Student Activities Funds Management  
IICA, Field Trips  
JL, Student Gifts and Solicitations