

STAFF GIFTS

The Board authorizes the expenditure of public funds to purchase meals, refreshments and favors for employees and Board members in the completion of their responsibilities. The Board believes that such expenditures are necessary, on occasion, to further a public purpose in the general operation of the District. Such public purpose includes, but may not be limited to, employee development activities, employee recognition activities and certain meetings that may be enhanced by such amenities.

Expenditures shall be consistent with the Board's purchasing policy and shall not exceed the appropriation limits established by the Board.

Congratulatory Gifts

Presentation of gifts to, and the arrangement of social affairs for, employees leaving the system are governed by the following.

1. Each building principal appoints, or employees may volunteer for, a small social committee to plan social affairs such as teas and luncheons.
2. Any gifts to be presented to departing employees by their respective groups are at the discretion of the group involved.

[Adoption date: September 6, 2001]

LEGAL REFERENCES

ORC 3313.81; 3315.15